

POLICY AND RESOURCES COMMITTEE
Thursday, 19 January 2017

Minutes of the meeting of the Policy and Resources Committee held at Committee Room 1 - 2nd Floor West Wing, Guildhall on Thursday, 19 January 2017 at 1.45 pm

Present

Members:

Mark Boleat (Chairman)
Simon Duckworth (Deputy Chairman)
Deputy Catherine McGuinness (Deputy Chairman)
Deputy Douglas Barrow
Alderman Sir Michael Bear
Deputy John Bennett
Alderman Charles Bowman
Deputy Roger Chadwick (Ex-Officio Member)
Henry Colthurst
Sheriff & Alderman Peter Estlin
Stuart Fraser
Marianne Fredericks
George Gillon
Christopher Hayward (Ex-Officio Member)
Wendy Hyde
Vivienne Littlechild (Ex-Officio Member)
Edward Lord
Jeremy Mayhew
Andrew McMurtrie (Ex-Officio Member)
Wendy Mead
Dhruv Patel (Ex-Officio Member)
Deputy Tom Sleigh
Sir Michael Snyder
Deputy John Tomlinson
Michael Welbank (Chief Commoner) (Ex-Officio Member)
Alderman Sir David Wootton

Officers:

John Barradell	-	Town Clerk and Chief Executive
Peter Kane	-	The Chamberlain
Michael Cogher	-	Comptroller and City Solicitor
Paul Wilkinson	-	City Surveyor
Caroline Al-Beyerty	-	Financial Services Director
Carolyn Dwyer	-	Director of Built Environment
William Chapman	-	Private Secretary and Chief of Staff to the Lord Mayor
Damian Nussbaum	-	Director of Economic Development
Giles French	-	Assistant Director of Economic Development

Bob Roberts	-	Director of Communications
Nigel Lefton	-	Remembrancer's Department
Simon Murrells	-	Assistant Town Clerk
Philip Everett	-	Project Director
David Spence	-	Director of Transformation, Museum of London
Hector McKoy	-	City of London Police
Miatta Fahnbulleh	-	Director of Central London Forward
Neil Davies	-	Town Clerk's Department
Angela Roach	-	Principal Committee and Members Services Manager

1. **APOLOGIES**

Apologies were received from Alex Deane, Rev'd Stephen Haines, Hugh Morris and Giles Shilson.

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. **MINUTES**

3a. The public minutes of the meeting held on 15 December 2016 were approved.

3b. The draft public minutes of the Resource Allocation Sub-Committee meeting held on 15 December 2016 were noted.

3c. The draft public minutes of the Projects Sub-Committee meeting held on 14 December 2016 were noted.

4. **COMMITTEE TERMS OF REFERENCE**

The Committee considered a report of the Town Clerk concerning the Committee's Terms of Reference.

RESOLVED - that the terms of reference of the Committee:-

1. be amended at paragraphs (l) and (q) to reflect its responsibility for determining applications for designating land or property as an ACV and for overseeing the management of the City's Courts including the creation of a dedicated sub-committee as follows:-

Assets of Community Value

- (l) *Determining applications for designating certain buildings or land as Assets of Community Value (ACV) in accordance with Part 5, Chapter 3 of the Localism Act 2011 and the guidelines for determining nominations approved by the Committee on 15 December 2016.*

City Courts

(q) For a period of five years, from June 2016 to April 2021, to be responsible for oversight of the management of all matters relating to the City Courts.

2. be submitted to the Court of Common Council for approval in the usual manner.

5. COURTS SUB-COMMITTEE TERMS OF REFERENCE

The Committee considered a report of the Town Clerk concerning the terms of reference of the Courts Sub-Committee.

RESOLVED – that in the interest of clarity the Courts Sub-Committee’s terms of reference and constitution be amended as follows:-

1. ***“N.B. the Recorder and a Sheriff who is not an Alderman or Common Councilman shall have no vote”*** be added at the foot of the constitution section; and
2. ***“but excluding the appointment of the Secondary and Under Sheriff and matters relating to the Shrievalty”*** be added to the end of the terms of reference narrative.

6. REVIEW OF DEPUTY CHAIRMEN

The Committee considered a report of the Town Clerk reviewing the effectiveness of having three Deputy Chairmen and the process for electing them.

A Member suggested that rather than having three deputies consideration should be given to appointing one Deputy Chairman and two Vice Chairmen. He felt that this would provide greater clarity in terms of who was covering the statutory role. Several Members supported his suggestion. In answer to a question the Member clarified that, similar to current practice, the role of Deputy Chairman should be rotated amongst the three members elected.

A Member sought the Chairman’s views on the appointments. He advised that it had not worked as well as anticipated. He questioned the merits of seeking to allocate portfolios as it could be perceived as a cabinet and reminded the Committee that there were some activities that the Chairman of Policy could not delegate. He concluded by stating that how it could work going forward would be a matter for the incoming Chairman.

Reference was made to the two stage process for the election of the three office holders in the final year of a Chairman’s term of office, and it was agreed that all the appointments should now be made at one meeting.

RESOLVED – That:-

1. approval be given to the appointment of one Deputy Chairman and two Vice Chairmen and to the Chairman, in consultation with the three appointees, deciding which of them would exercise the formal responsibilities of Deputy Chairman for the coming year;
2. the election of the three office holders in the final year of a Chairman's term of office now take place at one meeting (the first meeting) every year; and
3. Standing Orders be amended to reflect these changes.

7. LONDON COUNCILS GRANTS SCHEME

The Committee considered a report of the Town Clerk concerning the 2017 budget for the London Councils Grants Scheme and the City Corporation's contribution to it.

RESOLVED – that:-

1. approval be given to the total amount of expenditure to be incurred in 2017/18 under the Scheme (£8.668m) and to the City Corporation's subscription for 2017/18 (£7,744) as set out in Appendices A and B of this report; and
2. subject to the Court of Common Council's approval (as levying body for the Scheme), the levy of £7,668,152 (as set out in Appendix B) be agreed. It being noted that the Court's approval would be sought using the urgency procedures and was subject to at least two-thirds of the constituent councils agreeing the total expenditure to be incurred before 1 February 2017.

8. POLICING THE BRIDGES

The Committee considered a joint report of the Chamberlain and the Comptroller and City Solicitor, attaching a resolution of the Police Committee and a report of the Commission of the City of London Police concerning the provision of funding for policing the five City Bridges.

It was noted that the report had also been considered by the Resource Allocation Sub-Committee.

RESOLVED – that approval be given to the provision of funding totalling £214,000 from the Bridge House Estates (BHE) revenue budget to fund the cost of policing of the City Bridges on an annual basis, subject to:-

- the sum being kept under review; and
- the City Corporation as sole trustee of BHE remaining satisfied that such expenditure was in the best interests of BHE.

9. PROJECT FUNDING UPDATE

The Committee considered a report of the Chamberlain concerning the provision of funding to enable three projects, the Electronic Social Care Reporting and Case Management System replacement; Guildhall Stonework Repairs and repairs to the Dominant House Footbridge to progress to the next gateway of the projects approvals process.

It was noted that the funding had been considered by the Resource Allocation Sub-Committee and was recommended for approval.

RESOLVED – that, subject to any requisite approval by other committees, approval be given to the following:-

1. funding of up to £250k from the 2016/17 City Fund provision for new schemes to meet the cost of replacing the Electronic Social Care Reporting and Case Management System, the final amount being dependent on the project sum agreed by the Chief Officer following procurement;
2. funding of £130k from the 2016/17 City's Cash provision for new schemes to meet the cost of progressing the Guildhall Stonework Repairs project to the next gateway, subject to the requisite approval by the Projects Sub Committee; and
3. a sum of £33k from the On Street Parking Reserve to meet the cost of progressing a project to repair the Dominant House Footbridge to the next gateway, subject to the requisite approval by the Projects Sub Committee.

10. ACCOMMODATION AND WAYS OF WORKING

The Committee considered a report of the Comptroller and City Solicitor concerning the progress of the accommodation and ways of working project.

RESOLVED – That subject to the approval of the Projects Sub-Committee:-

1. Approval be given to option 2 (delaying proposals for the pilot office to enable supporting technology programmes to progress sufficiently and enable greater alignment of organisational strategies) with additional project costs not to exceed £10,000 and that it be noted that no additional funding was being sought at this stage; and
2. It be noted that a further report would be submitted to the Project Sub-Committee in September 2017 advising on how it was intended to progress the programme.

11. MEMBERSHIP OF THECITYUK

The Committee considered a report of the Director of Economic Development concerning the City Corporation's future membership of TheCityUK.

RESOLVED – That:-

1. the City Corporation continues to be a member TheCityUK for another two years and that this be in accordance with the terms of the new agreement (set out in the appendix to the report);
2. approval be given to the allocation of the funding to meet the terms of the renewed membership agreement and the rental contribution for the financial years 2016/17 – 2018/19 as follows:-
 - £400,000 in 2017/18 and in 2018/19 to be allocated from Your Committee's base budget; and
 - £25,000 in 2016/17 and £100,000 per annum in 2017/18 and in 2018/19 in respect of the City Corporation's ring fenced contribution towards TheCityUK's rental costs. This cost would be met from the Policy Initiatives Fund, categorised under Promoting the City section of the Fund and charged to City's Cash.

12. **SPONSORSHIP TO SUPPORT CHEMISTRY CLUB, CITY**

The Committee considered a report of the Director of Economic Development proposing the sponsorship of a series of high calibre network events on cyber technology and related technology in financial services being organised by the Chemistry Club, City.

RESOLVED – the approval be given to the provision of £40,000 to support four events organised by the Chemistry Club, City to be met from the 2017/18 Policy Initiatives Fund charged to City's Cash and categorised under "Promoting the City".

13. **REVIEW AND RECLASSIFICATION OF FORMER FINANCE GRANTS SUB-COMMITTEE GRANTS**

The Committee considered a report of the Town Clerk concerning a review and reclassification of grant payments which were no longer classified as grants.

RESOLVED – That approval be given to:-

1. the following on-going payments as recommended by service committees and Chief Officers:-
 - City of London Corporation Staff Sports and Activities Club (Establishment Committee) - £11,225
 - Annual Londoners Pensioners Association Lunch (Establishment Committee) - £27,000
 - Staff Annual Lunch (Establishment Committee) - £53,400

- Marathon Team (Establishment Committee) – £3,500
- Thames Fishery research event (Port Health and Environmental Services Committee) - £5,332
- Almshouses (Acting Director of Community and Children's Services) - £5,000

2. each payment be incorporated into the responsible department's budget rather than being treated as a grant;
3. the cessation of two payments as recommended by the Acting Director of Community and Children's Services - Social Needs Payments (£2,000) and Housing Payments (£2,200); and
4. future reviews be undertaken regularly and submitted to the responsible Committee.

14. **CHEAPSIDE BUSINESS ALLIANCE UPDATE**

The Committee considered a report of the City Surveyor updating it on the progress of the activities of the Cheapside Business Alliance.

RESOLVED – that the report be noted.

15. **REGULATION OF INVESTIGATORY POWERS ACT**

The Committee considered a monitoring report of the Town Clerk concerning the City Corporation's activities in relation to the Regulation of Investigatory Powers Act 2000.

It was noted that no requests had been received in relation to the Act.

RESOLVED – that the report be noted.

16. **POLICY INITIATIVES FUND AND COMMITTEE CONTINGENCY**

The Committee considered a statement of the Chamberlain on the use of the Policy Initiatives Fund and Committee Contingency for 2016/17.

RESOLVED – That the statement be noted.

17. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

A Member referred to the progress of the Promoting the City review and sought an update in relation to the development of a strategic relationship management system. The Chairman advised that officers were currently drafting a paper that would be submitted to a future meeting of the Committee.

18. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no urgent items.

19. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act. In addition, for one item which fell under paragraph 100A (2) of the Act relating to confidential information that would be disclosed in breach of an obligation of confidence.

Item Nos.	Paragraph(s) in Schedule 12A
20 - 27	3

Non-Public Agenda

20. **NON-PUBLIC MINUTES**

20a. The non-public minutes of the meeting held on 15 December 2016 were approved.

20b. The draft non-public minutes of the Resource Allocation Sub-Committee meeting held on 15 December 2016 were noted.

20c. The draft non-public minutes of the Projects Sub-Committee meeting held on 14 December 2016 were noted.

20d. The draft non-public minutes of the Hospitality Working Party meeting held on 6 December 2016 were noted.

21. **FIRST REGISTRATION OF THE CITY'S FREEHOLD TITLES - PROGRESS**

The Committee considered and agreed a joint report of the City Surveyor and the Comptroller and City Solicitor concerning the City Corporation's freehold title registration project.

22. **CYCLICAL WORKS PROGRAMME FUNDING**

The Committee considered and agreed a report of the Chamberlain concerning the funding of the Cyclical Works Programme for 2017/18.

23. **LONDON WORK & HEALTH PROGRAMME**

The Committee considered and agreed a report of the Director of Economic Development concerning the City Corporation's involvement with London Work and Health Programme.

24. **MUSEUM OF LONDON RELOCATION UPDATE**

The received a joint report of the Town Clerk and City Surveyor updating it on the project for the relocation of the Museum of London.

25. **DECISIONS TAKEN UNDER DELEGATED AUTHORITY OR URGENCY POWERS**

The Committee received a report of the Town Clerk reporting action taken since its last meeting in relation to the Police Accommodation Strategy.

26. **PROJECT FUNDING UPDATE - APPENDIX**

The non-public appendix relating to the project funding update was noted.

27. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

A Member referred to the process and approvals for the recent demonstrations by taxi drivers in the City. Officers were requested to look at the legal requirements for demonstrations such as this. In addition, following the unacceptable abuse directed at a Member, the Town Clerk was requested to examine the inclusion of a note on the City Corporation's website conveying a message that the verbal or physical abuse of the City Corporation's Members or its staff would not be tolerated and could result in prosecution.

28. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED.**

There were no urgent items.

29. **CONFIDENTIAL MINUTES**

The confidential minutes of the meeting held on 15 December 2016 were approved.

The meeting ended at 2.30pm

Chairman

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